

Constitution

1. Name

The name of the Council shall be Trafford Sports Council, herein after called "The Council".

2. Aim

To encourage the provision and development of sports opportunities and organisations within Trafford.

3. Objectives

- a) To help and support the present and future needs of local sports clubs and other sporting organisations within the borough.
- b) To advise and help with:
  - The training of coaches and leaders.
  - The support of local clubs and coaches and any other appropriate sporting organisations and personnel.
  - The provision of financial assistance to sporting groups as and when available.
- c) Work to support any current initiatives in consultation with the development arm of Trafford Community Leisure Trust, Sport Trafford,
- d) To receive and consider reports and recommendations from any organisation on all matters concerning sport and recreation to make appropriate recommendations.

4. Membership

Membership shall consist of:

- a) One representative from each affiliated organisation.
- b) One representative from Sport Trafford.
- c) Two elected representatives from Trafford Borough Council.
- d) Such other persons may be accepted for membership of the Council, including representatives of any appropriate sporting organisation in the borough.
- e) The Officers of the Council.
- f) One person to represent Youth Organisations within the Borough of Trafford

Membership shall be for a period of one year from the date of the Annual General Meeting.

Sports and Social Clubs which have multiple sports interests maybe, at the discretion of the council, be regarded as individual clubs in respect of each sport.

5. Affiliation

All sports clubs or other recreational organisations actively operating within the boundaries of Trafford will be invited to registered for affiliation to The Council, with the proviso that they are bona fide organisations with regularly elected committees.

.

6. Executive Committee

The council shall appoint annually an Executive Committee consisting of,

- Chair
- Hon. Secretary
- Hon. Treasurer
- One representative from Sport Trafford
- Two Elected representatives from the Local Authority
- Bookings Secretary

The business of the council shall be carried out by the Executive Committee which shall have the power to fill, by co option, any vacancies which may occur during the year and co opt, in an advisory capacity, such persons whom they consider may assist them in their objectives.

Any matter not covered by this constitution shall be dealt with by the Executive Committee and reported to all members at the next general meeting.

## 7. Officers

The Officers of the council shall consist of a Chair, Hon. Secretary, Hon. Treasurer and such persons as the council may from time to time appoint.

The Officers shall be elected annually and on election shall cease to represent their particular organisation which will be entitled to appoint a new representative in their place.

## 8. Meetings

- a) The Annual General Meeting of the council shall be held in January and the agenda shall include the following items of business,
  - Chair's report
  - Secretary's report
  - Treasurer's report
  - Statement of accounts
  - Election of Officers
  - Election of Executive Committee
  - Appointment of Auditor
- b) The Executive Committee shall meet at least five times per year, excluding the AGM.
- c) An Extraordinary General Meeting can be called by the order of the Chair or on receipt by the Hon. Secretary of a request, subject to the members being given at least seven days notice.
- d) A quorum of the Executive Committee shall consist of half of the number of its members.
- e) 6 weeks notice shall be given of the Annual General Meeting. Notices of motion other than those proposed by the Executive Committee shall be submitted to the Hon. Secretary in writing at least 21 days prior to the meeting. All motions will be circulated to all Trafford Sports Council members 7 days prior to the meeting
- f) Voting both at the Annual General Meeting and the Committee meetings shall be by a show of hands, the Chairman shall have a second or casting vote.

## 9. Finances

The financial year shall end on 30<sup>th</sup> November.

The Executive Committee shall have the power to authorise expenditure from the funds of the council for furthering the aims and objectives of the council.

The Hon. Treasurer shall keep accounts and advise and report on all financial matters and shall present the audited statement of accounts at the Annual General Meeting.

The council may set at an AGM any appropriate affiliation fee.

## 10. Dissolution

A resolution to dissolve the Council can only be passed at an Annual General Meeting or an Extraordinary General Meeting through a majority vote.

In the event that the resolution to dissolve the Council is passed, any assets belonging to the Council shall be distributed to the development arm of Trafford Community Leisure Trust, Sport Trafford.

## 11. Alterations to the Constitution

- a) This constitution may be altered only at an Annual General Meeting or an Extraordinary General Meeting.
- b) Details of the proposed alteration should be circulated at least four weeks before the Annual General Meeting or Extraordinary General Meeting.
- c) Notice of any objections should be received in writing by the Hon. Secretary at least two weeks before the AGM or EGM
- d) A two thirds majority of those present and entitled to vote at the meeting is required for any alteration to the Constitution

## 12. Declaration

This constitution is hereby adopted as a current operating guide governing the actions of the Council.

2<sup>nd</sup> December, 2010