



# Trafford Sports Council

Chairperson: Mrs. G. Prideaux

www.traffordsportscouncil.org.uk

Secretary: Mrs. H. Hockenhull

Treasurer: Mrs. P. Needham

Asst. Sec: Mr. A. Hockenhull

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From Gill Prideaux Chair, Trafford Sports council

To: Club Secretaries, Trafford

The following information is most important and something that could affect your club. Please would you make sure that your Child Protection Officer and all members of your Committee and all your Coaches get a copy.

If you have anyone in your Club having regular or long term contact with Children under 18 or vulnerable adults you will need to make sure that they have the **ISA** registration and **CRB** disclosure as described below BEFORE November 2010 as after this date it will be illegal to allow them Contact with Children or vulnerable adults in your club.

I am available by telephone (0161 718 1849) any time before 7pm should you have any queries, you can also email me on [gillian.prideaux@ntlworld.com](mailto:gillian.prideaux@ntlworld.com). I can also supply all the information and documentation you will need to complete the registration form and the disclosure document. I will also arrange verification of club members documents

Please don't hesitate to contact me should you require any help or clarification

Regards

Gill Prideaux

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## **CRIMINAL RECORDS BUREAU & INDEPENDENT SAFEGUARDING AUTHORITY**

### **General Information**

Changes are taking place with regard to the Criminal Record Bureau Disclosures. From 12<sup>th</sup> October 2009 the Vetting and Barring Scheme (VBS) will come into operation.

The new Barred Lists will replace the following existing lists:

The current system of Disqualification Orders, which is operated by the Criminal justice System.

#### **In England and Wales**

Protection of Children Act (POCA)

Protection of Vulnerable Adults (POVA) list

List 99

#### **In Northern Ireland**

Disqualification from Working with Children (DWC)

Unsuitable Persons list (UP list)

Disqualification from Working with Vulnerable Adults (DWVA)

#### **Scotland**

Scotland has its own equivalent scheme. However barred individuals in Scotland will also be barred in England, Wales and Northern Ireland and visa versa.

## **Vetting and Barring Scheme**

The VBS is designed to ensure that anyone who presents a known risk to vulnerable groups is prevented from working with them and is an additional recruitment tool. It is not a guarantee that an individual is suitable for the position.

In this scheme both paid employees and volunteers are subject to the same restrictions and obligations

Barring decisions will be taken by Independent Experts.

It will be an offence for any person to commence work with children or vulnerable adults without first being ISA registered.

It will be an offence for any employer to hire a person to commence work with children or vulnerable adults without first confirming their registration with the **ISA**

Employers and registered bodies have a legal duty to refer appropriate information to the **ISA**.

Anyone with a legitimate interest will be able to check a person's registration status online.

The VBS is being delivered in partnership between the Independent Safeguarding Authority (**ISA**), the Criminal Records Bureau (**CRB**) and **Access Northern Ireland**. The **ISA** make the barring decisions and the **CRB** administer the scheme

All **ISA** registered individuals are subject to continuous monitoring so that any new information such as a relevant caution or conviction, or information from employers comes to light, the **ISA** is informed. They will re-assess the person's potential risk to vulnerable groups and decide whether or not it is appropriate to permit continued registration. **ISA** registration does not mean that the individual has no criminal record.

A specimen copy of the new **CRB** application form will be available to Client organisations from February 2010 and will be provided by the Trafford Sports Council along with any guidance notes/training necessary.

### **How will this affect YOU**

1. Everyone who wishes to work or volunteer with children or vulnerable adults will be required to be registered with the **ISA**.
  - 2.. Individuals who are starting or changing roles can apply for registration after 26<sup>th</sup> July 2010 by submitting an application on the new **CRB** forms. The legal requirement to become ISA registered for those starting or changing roles comes into force in November 2010
  3. For those currently employed or volunteering who already have a **CRB** Disclosure there will be a phased three year registration programme from 26<sup>th</sup> July 2010. Registration forms will be supplied by Trafford Sports Council
  4. Registration will incur a one-off fee of £64 for paid employees (£58 in Northern Ireland). Volunteer registration will be free.
  5. The **ISA** does not replace the **CRB** disclosure as the **CRB** provides access to an individuals full Criminal record and other information so that the individual's suitability for a post can be assessed. A **CRB** disclosure will still need to be completed every three years.
  6. **ISA** application takes place only once, the registration will follow individuals to any future setting where the person is working with children or vulnerable adults.
  7. Only enhanced CRB checks will be applied for as the standard check will no longer be available For those working with children or vulnerable adults.
  8. Any individual involved in regular or long-term contact with children under the age of 18 or vulnerable adults **MUST** apply for **ISA** registration. They must also complete a disclosure application every three years. After November 2010 it will be illegal to employ anyone who does not have **ISA** registration who has contact with vulnerable groups
  9. Children between the ages of 16 and 18 who are in charge of children under the age of 18 on a Regular or long term basis are strongly advised to apply for **ISA** registration and **CRB** disclosure
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To summarise:

1. ISA applications can only be made AFTER 26<sup>th</sup> July 2010

2. If you already have a CRB issued within the last three years, you need do nothing until it is time for your CRB to be renewed.
  3. If you change your job, one which involves working with Children or vulnerable people, you will need to complete an ISA even if you already have a current CRB
  4. If you work with children or vulnerable people and you do not have a CRB disclosure you MUST complete an application form as soon as possible.
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Further information from the CRB covering the scheme can be obtained on website [www.crb.gov.uk](http://www.crb.gov.uk)

Further information on the new scheme can be obtained on website [www.crb.gov.uk/VBS](http://www.crb.gov.uk/VBS) or by telephoning the VBS on 0300 123 1111

Further information from the ISA can be obtained on website [www.isa-gov.org.uk](http://www.isa-gov.org.uk)